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Contract: **Vice President Research**

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### **Role Summary:**

The Vice President Research is contracted to provide consulting services primarily to support the ongoing implementation of the Association of Faculties of Medicine of Canada's (AFMC) strategic priorities in health research and innovation. Activities include liaising with national health research organizations, health research funding agencies, government and other stakeholder organizations, general support for, and, as required, leadership of AFMC activities and initiatives related to health research. This is a part-time role (approximately 14 hours weekly) offered on an independent contract basis.

### **Responsibilities:**

- Provide strategic advice to the President and CEO, Leadership Team and AFMC Board of Directors;
- Offer advisory assistance to the President and CEO at Board and Standing Committee meetings;
- Assist the AFMC in fulfilling its strategic goals and priorities pertaining to Health Research and Innovation;
- Provide support to the Chair of the AFMC Standing Committee on Research and Innovation;
- Seek advice from and liaise with the faculties of medicine, funders, partners, governments on behalf of the AFMC;
- Liaise with trainee organizations (Clinician Investigator Trainee Association of Canada (CSCI), etc.) in matters related to research and graduate education;
- Recommend policies and initiatives to enhance AFMC research and advocacy activities;
- Liaise with funders and potential funders to support the research mandate;
- Support AFMC Committees and Networks, including the AFMC Committee of Vice-Deans Research and Graduate Students and Post Doctoral Scholars Committee;
- Support faculties of medicine in using data regarding health research and innovation at their institutions;
- Lead activities and foster innovation to ensure that research related organizational goals and objectives are met;
- Lead the International Congress on Academic Medicine (ICAM) Health Research Committee;
- Attend external meetings related to advancing the research mandate;
- Attend AFMC Board meetings;
- Stay current on advances, trends, and innovations in Health Research; and
- Other deliverables as required.

### **Education/Certification:**

- A PhD or MD or equivalent;

- Strong track record as a researcher within a faculty of medicine;
- Extensive experience as evidenced by peer reviewed grants held including, but not limited to, tri-council funding; and
- Candidates with demonstrated leadership experience within their faculty will be preferred.

**Skills/and Experience:**

- Excel in stakeholder relations;
- Excellent interpersonal and communication skills;
- Strong sense of tact, diplomacy, maturity, and professionalism;
- High attention to detail;
- Ability to work independently;
- Skilled problem solver; and
- Operates with substantial latitude for unreviewed action or decision.

**Language Skills:**

- Bilingual (English and French) oral, written and reading comprehension skills (strongly preferred)

Please send a cover letter and short resumé to [hr@afmc.ca](mailto:hr@afmc.ca).